



## 1. SCOPE OF WORK / SPECIFICATIONS

**A. PURPOSE:** This solicitation is for an Indefinite Delivery, Indefinite Quantity service for demolition and removal of residential structures located within the City of San Marcos.

**B. BACKGROUND:** This contract is to assist the community with the removal houses of dilapidated, condemned, or beyond repair status. Some of these properties may have been affected by the 2015 flood.

**C. SCOPE:** The Vendor/Contractor will provide all labor, equipment, tools, materials, supplies, supervision, and other items or services necessary to provide **demolition services** as follows:

1. Demolish identified residential structure including living areas, non-living areas and accessory building structures, building contents and debris, limbs and other yard waste within building footprint.
2. Demolish concrete foundation, for homes and garages.
3. Utilize Best Management Practices (BMP) in integrated waste management to reduce amount of waste requiring landfilling and provide opportunities for diversion of salvageable demolition materials.
4. Transportation and proper disposal of remaining demolition debris and materials.
5. Permanent stabilization of any disturbed soil, to include (at a minimum) a four (4) inch layer of topsoil where necessary.
6. Leave site in "mow-able" condition with no depressions or holes that could hold standing water.
7. Notice-To-Proceed shall be furnished to Vendor/Contractor upon 1) review and approval of site-specific location cost estimate based on unit price submitted by Bidder in solicitation document, and 2) environmental clearance in writing for site-specific location to be provided by the City of San Marcos Community Initiatives and Neighborhood Enhancement Division.
8. The Vendor/Contractor is required to obtain a Demolition Permit issued by the City of San Marcos through the MyPermitNow permitting system – all permit fees shall be waived for these projects. Vendor/Contractor shall be required to participate in a pre-demolition on-site conference with City of San Marcos Permit Center staff and representatives from Community Initiatives and Neighborhood Enhancement. The Vendor must follow all City of San Marcos code requirements including scheduling all required inspections as applicable.
9. The Vendor/Contractor will be responsible for ensuring that all utilities are disconnected from the structures and returned to the point of service as applicable.

10. The Vendor/Contractor is responsible for following construction industry standards to verify utility line locations through Line Locator Services (such as Texas 811) no less than 48 hours in advance of scheduled demolition activities.

11. The work performed shall be requested by the Owner Representative and quoted by the awarded Vendor/Contractor on the Work Order Form shown in example Attachment "I".

12. The bid shall be quoted in the following format and including **all the above items within the cost. Disposal cost shall be included in the bid:**

- a) Residential structures per square foot
- b) Covered or uncovered porches, decks, and other nonliving areas per square foot
- c) Detached non-living area's (garages, sheds, etc.) per square foot
- d) Property areas without structures ensuring the ground is stabilized and there is no standing water, ruts, or holes

**D. WORK HOURS:** The Vendor/Contractor will work the same eight (8) hour workday as the **City of San Marcos**. The hours are normally from 8:00 am – 5:00 pm, Monday – Friday. These work hours allow for a thirty (30) minute lunch break and two (2) fifteen (15) minute breaks, in the morning and in the afternoon. No work shall commence prior to 7:00 AM. Breaks will be taken on the job site in the field. *Any deviation from the set scheduled hours shall require written approval in advance by the Owner's Representative.* All crewmembers will be required to keep time records of the start and end of each workday.

**E. EMPLOYEES:** All services will be performed by experienced, qualified personnel of the Vendor/Contractor, using current, acceptable practices.

- 1. The Vendor's/Contractor's employees, permanent or temporary, will present a neat appearance and be easily recognized while performing the work. This will be accomplished by wearing appropriate identification badges or uniforms.
- 2. All employees of the Vendor/Contractor that are not U.S. citizens will have valid work permits. The Vendor/Contractor will follow all guidelines of equal employment practices.
- 3. The Owner reserves the right to direct the Vendor/Contractor to remove or replace any employee for just cause.
- 4. The Vendor/Contractor will have an English-speaking employee on site at all times while work is being performed.
- 5. The Vendor/Contractor will require employees to wear personal protective equipment in accordance with appropriate safety standards.

**F. DRIVERS:** The Vendor/Contractor will have drivers with a valid Driver's License for any equipment they may need to operate to include, if needed: commercial, heavy equipment, or any trailer/towing designations.

**J. EXPERIENCE REQUIREMENTS:** The Bidder certifies that it has a minimum of five (5) years' experience in this field.

**L. ELECTRICAL SAFETY:** All electrical work is to be performed with the lines and equipment energized unless previous arrangements have been made with the Owner's Representative to de-energize and properly ground the line and/or equipment. The Vendor/Contractor will not de-energize any line or equipment on their own. The Owner's distribution system voltage is 7.2/12.5/kV.

**N. CORRECTION OF WORK:** The Vendor/Contractor will promptly correct all work rejected by the Owner as faulty, defective, or failing to conform to this specification whether observed before or after substantial completion of the work, and whether or not fabricated, installed or completed. The Vendor/Contractor will bear all costs of correcting such rejected work.

**P. EROSION CONTROL:** Construction activities that disturb soil or have the potential to release pollutants from a construction site will have erosion controls in place before beginning construction. The successful vendor will submit an Erosion and Sedimentation Control Plan for approval by the Project Administrator prior to beginning construction activities. The plan will be in writing, use Best Management Practices (BMP's), and will be subject to change depending on site conditions. This requirement does not exempt the successful vendor from any local, state or federal regulations required by law.

**End Section**